



Author/Lead Officer of Report:
Paul Robinson/Principal Committee Secretary

Tel: 27 34029

Report of: *Executive Director, Resources*

Report to: *Cabinet*

Date of Decision: *18 March 2020*

Subject: *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-

Yes ☐ No ☒

- Expenditure and/or savings over £500,000

☐

- Affects 2 or more Wards

☐

Which Cabinet Member Portfolio does this relate to? *N/A*

Which Scrutiny and Policy Development Committee does this relate to? *N/A*

Has an Equality Impact Assessment (EIA) been undertaken?

Yes ☐ No ☒

If YES, what EIA reference number has it been given? *(Insert reference number)*

Does the report contain confidential or exempt information?

Yes ☐ No ☒

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

Purpose of Report:

To report the retirement of staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers: None

(Insert details of any background papers used in the compilation of the report.)

1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Portfolio</u>		<u>Years' Service</u>
<i><u>People</u></i>		
Jayne Ainsworth	Teaching Assistant Level 2, Lydgate Junior School	21
Patricia Ledger	Senior Teaching Assistant Level 3, Brightside Nursery and Infant School	37
Margaret Diane Maddock	Business Manager, Brook House Junior School	33

This page is intentionally left blank